

# Maskers Theatre Company

## Membership Application Form

Please write clearly



<i>First name:</i>	<i>Surname:</i>
<i>Address:</i>	<i>Occupation:</i>
	<i>Date of birth:</i>
	<i>Home telephone:</i>
	<i>Mobile number:</i>
<i>Email:</i>	

*Note: Your email address will be used to keep you informed of Maskers activities, this may be via our monthly Newsletter, or other "specific-event/activity/assistance-required" emails. Please read the Membership Privacy Statement overleaf.*

***We would like to gain some insight into your interests so we can do some tailoring of communications to you. Please indicate below by ticking the boxes below (NOTE: Experience is NOT required before you express an interest, our experienced members will train and guide you!):***

<b><u>General Area of Interest</u></b>	<b><u>Typical roles</u></b>	<b><u>Brief description</u></b>	<b><u>Interested?</u></b>
<b>Performance</b>	<i>Acting Directing</i>	Performing on the stage. Artistic direction of a production.	<input type="checkbox"/>
<b>Organising &amp; Managing Productions</b>	<i>Production Management Stage Manager Deputy Stage Manager Assistant Stage Manager</i>	Co-ordinating the backstage teams to ensure the production comes together on time and with-in budget. Working with the director to pull together the production and then manage it in performance.	<input type="checkbox"/>
<b>Audience Support</b>	<i>Box Office Front of House Bar Attendant</i>	From organising the selling of tickets, to greeting and managing audiences. Assisting with running the bar for performances and social events.	<input type="checkbox"/>
<b>Set Creation</b>	<i>Set Design Set Building Set Painting Stage Crew</i>	Work with director and tech team to design sets. Construct scenery, or scenery parts based on plans from the designer. Both general basic flat painting and more artistic set decoration. Erect and move the set elements and props around the stage before and during productions.	<input type="checkbox"/>
<b>Technical</b>	<i>Lighting Design Sound Design Technician Board/Desk Operator</i>	Both creative work on Sound and Lighting, as well as rigging, running cables and some repair work. Pressing the buttons under the direction of the DSM during rehearsals and performances.	<input type="checkbox"/>
<b>Show support</b>	<i>Wardrobe Costume Assistant Properties Management</i>	Manage our stock of costumes. Help costume a play by hire, make or modify. Seek out or build props needed for our productions.	<input type="checkbox"/>
<b>Promotion</b>	<i>Marketing Website &amp; social media Photography Videography Graphic Design</i>	Promote Maskers and its productions. Use and manage our online presence. Publicity photography and archive recording of our performances. Designing posters, fliers, and other marketing material.	<input type="checkbox"/>
<b>Membership Support</b>	<i>Membership Office Social Secretary Health &amp; Safety</i>	Looking after our membership, both new and existing. Arranging social activities for the membership other than our productions. Help look after the wellbeing of our membership (first aid, guardianship, etc.)	<input type="checkbox"/>

*Please list any other interests that you have, or skills that might be useful to Maskers:*

***...Please turn over and sign the declarations overleaf***

## Membership Privacy Statement

Maskers Theatre company records personal data of its members, with consent, in order to pursue its objectives. We keep details of name, address, phone numbers, email address, age, and interests. Contact details of committee members and key role holders are made available to other members, via a password-protected members-only section of the web-site, for pursuance of company objectives, communications and business only. They are not shared with other organisations without express permission. Details of all members are available to committee members and specific sub-sets may be shared with members who need them for a particular purpose in pursuance of company objectives, for example cast in a play, or when staffing production roles.

Members will be emailed the company monthly Newsletter, information and reminders about company activities, and the occasional item of interest from outside of the company. In the case that the member does not have an email address then the company newsletter will be posted to them, but not the other information/communications.

In order to ensure that the company is able to carry out the above efficiently members are asked to ensure their data is kept up-to-date. Particularly their contact details. This may be done by emailing [webmaster@maskers.org.uk](mailto:webmaster@maskers.org.uk) or calling the Membership Database Manager.

When involved in company activities members may be photographed and those photographs displayed in publicity material (including press and social media), front-of-house displays, and company newsletter. Photographs and videos of the productions are taken and stored in the company archives. These may also be used on the company website and on other promotional material. Production photographs and videos are also available for personal archives and may be purchased (all profits go to the Maskers funds).

Membership Data is collected when a member joins the group and is deleted when, either they tell us they are leaving, or after 18 months if their membership payment lapses. Members have the right to object to any inappropriate use of their data and in the first instance should inform the membership database manager ([webmaster@maskers.org.uk](mailto:webmaster@maskers.org.uk)), who will report it to the committee. If their complaint is not resolved, they have the right to complain to the Information Commissioner's Office. Further guidance can be found at <https://ico.org.uk/for-the-public/raising-concerns>

## Membership Agreement

I wish to become a member of the Maskers Theatre Company and the Maskers Theatre Company Club. I agree to comply with the Rules of both the Company and the Club for use of the Maskers Theatre Studio. I understand that I am entirely responsible for my own safety and property at all times, and that neither the Maskers Theatre Company nor the Maskers Theatre Club will accept liability for injury or loss at any time or in any place. I understand that my details will be held by the Maskers Management Committee on the Maskers Database and Members List and that my image in photographs, and on film or video footage, in connection with productions, may be used for Maskers purposes. I have read the Maskers Membership Privacy Statement above and agree to its terms. Membership can not be considered without agreement to this section.

Signed.....

Date.....

## Gift Aid Declaration

*(If you are a UK taxpayer, please do sign this section as it provides extra income for us. Thank you!)*

Provided you are a standard rate taxpayer you can increase the value of your subscription by declaring it as a donation under the Gift Aid Scheme. For each £1 of your subscription we are able to reclaim 28p from the taxman. Unlike the old deeds of covenant, you are not tied into this arrangement for a specific number of years. If you wish to participate in this scheme, please complete the section below when returning your application form.

I want the charity to treat all donations that I make to the charity as Gift Aid Donations from the date of this declaration until I notify otherwise.

Signed.....

Date.....

## Membership Fee

Our current annual membership fee is just £25. On submitting this membership form you will be sent an invoice (via STRIPE) which you can pay with a card online. Your membership will commence from the receipt of payment.

Should you wish to pay by bank transfer, or cheque instead then please tick this box and a membership person will contact you with further information.
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<input type="checkbox"/>
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Please return this form by either email to [membership@maskers.org.uk](mailto:membership@maskers.org.uk) or by post to

**Membership Development Officer, Maskers Theatre Company, Unit 1, Off Emsworth Road, Shirley, SOUTHAMPTON, SO15 3LX**

[www.maskers.org.uk](http://www.maskers.org.uk)